

**PUBLIC USE OF SCHOOL FACILITIES**

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.

Instruction in any branch of education, learning as the arts

3. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a

4. organizations or volunteer fire fighters or volunteer ambulance workers. Social, civic, or recreational meetings or other uses pertaining to the welfare of the community which are exclusive and not open to the general

public.

Conditions of Use for District Facilities

1. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. School activities have priority over use of the District facilities by individuals and

responsible adult leader ("group leader") in charge, who will be

15. All permitted users using District facilities must comply with applicable federal, state and local laws and regulation as well as all policies, regulations and rules of the District.
16. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:
  - a) By an applicant who has previously misused or abused district facilities or property or who has violated this policy;

- Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
- c) For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
  - d) For any use which the Board deems inconsistent with this policy;
  - e) For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
  - f) In any instance where alcoholic beverages or unlawful drugs are

4. All applicants must review this policy prior to submitting the application. All applications must be signed. The applicant's signature on the application will attest to his/her/the group's intent to comply with all Board policies and regulations. The applicant's signature will further attest that he/she has read this regulation and will use District facilities strictly in

17. No proposed user will publicly advertise the proposed use until after the Board approves such use.

**Cancellations**

1. Any changes in time or date or the cancellation of an activity must be reported to the Office of Buildings and Grounds in writing within twenty-

four (24) hours of the intended use. If notification is given by telephone, a written confirmation must follow.

2. The District reserves the right to cancel permits without notice for failure of the applicant to abide by this regulation or where there is an exigent District need to use the property or facility.
3. All events will be canceled when school is closed due to an emergency, such as snow. It is the responsibility of the applicant to cancel the activity, including informing all interested persons that the activity is canceled. If the school is closed due to an emergency, the District will incur no liability to the proposed user.

**Additional Terms and Conditions for Use of Athletic Facilities by Community Based Athletic Groups/Organizations**

It is the intent and policy of the district to encourage the use of athletic facilities by community based groups and/or organizations. Accordingly, in order

5. Community based group and/or organizations may not sublease, assign, or transfer their permission to use the district's athletic facilities to any individual, group, or organization not expressly identified during the application process.
6. To the extent the community based group and/or organization makes application for permission to use the district's athletic facilities in furtherance of its participation in or affiliation with non-community

contingent upon the Bay Shore-Brightwaters athletic team actually participating in any given game meeting the 51% Bay Shore-Brightwaters

**APPLICATION FOR USE OF SCHOOL FACILITY**

Bay Shore Union Free School District  
75 West Perkal Street  
Bay Shore, New York 11706

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

Name of Group Leader: \_\_\_\_\_ Title: \_\_\_\_\_

Address of Group Leader: \_\_\_\_\_

Telephone: Home ( ) \_\_\_\_\_ Business ( ) \_\_\_\_\_

Cell ( ) \_\_\_\_\_ Email \_\_\_\_\_

Building/Facility Requested: \_\_\_\_\_

Type of Room/Special Area: \_\_\_\_\_

Description of Activity: \_\_\_\_\_

Date(s) Requested: (see attached calendar) \_\_\_\_\_

Hours: From (earliest time – 7 a.m.) \_\_\_\_\_ To: (latest time – 10 p.m.) \_\_\_\_\_

Is Supervision Being Provided? Yes ( ) No ( ) How many adult supervisors? \_\_\_\_\_

Approved facilities must provide at least one (1) adult leader for



1500-E.1

Name of Educational of Charitable Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Tax Identification Number (TIN) \_\_\_\_\_

For What Purpose Will the Proceeds Be Used? \_\_\_\_\_

Insurance Certificate Provided: Yes ( ) No ( ) Expiration Date: \_\_\_\_\_

As the undersigned representative of the above-named organization, I hereby affirm that I have read of Board of Education Regulation on Public Use of School Facilities, I agree to abide by the policies, rules and regulations for community groups using Bay Shore Union Free School District facilities, and I affirm that at least fifty-one (51) percent of the membership of this organization resides within